In the Name of the Almighty

Documents Required for Issuance of Birth Certificate
Through Proof of Paternal Identity
for Adult Children (Aged 18 or Over)

Dear Sir/Madam:

In response to your request regarding issuance of Iranian birth certificate and passport for your adult child (aged 18 or over) whose father is deceased or refuses to cooperate, please note that you must first obtain proof of paternal identity. In order to receive this document, you would have to act through Iranian Judicial authorities and provide them with the following forms. This is a time consuming process. After obtaining the proof of paternal identity, please contact this office to receive necessary information and forms for issuance of Iranian birth certificate and passport for your adult child.

1) Form #1 (must be completed in its entirety)
2) Power of Attorney Form #449 (must contain the required information about the adult child and it must be signed and notarized)
3) Adult child’s original birth certificate (long form)
4) Original, valid American passport of the adult child
5) Original birth certificate of father (If you do not possess the original or copies of every page of this document, you must obtain a copy from Iran’s Vital Statistics Department)
6) Original birth certificate of mother
7) Original American marriage license
8) If the father is deceased, form # 440 must be completed and submitted, in addition to other documents, in order to register paternal demise.
9) Please refer to Form # 600 (lines 16, 19 and 25) for calculating related fees.

P.S. – Please forward the above documents to this office for processing, translation and approval.

(Rev. 11-16-2016)
مدارک لازم جهت صدور شناسنامه از طریق حکم اثبات نسب برای فرزندان بالای 18 سال

با سلام، حسب تقاضای شما در مورد صدور شناسنامه و گذرنامه ایرانی جهت فرزند بالای 18 سال و بعلت فوت یا عدم همکاری پدر، ابتدا می‌پیشی با ارائه مدارک لازم مندرج در ذیل این نامه و کالتا حکم اثبات نسب را از طریق مراجع قضایی داخل کشور تهیه نمایید که مدتی بطول خواهد کشد. پس از دریافت حکم اثبات نسب با این نماینده تماس گرفته تا اطلاعات و پرسرنامه لازم جهت صدور شناسنامه و گذرنامه ایرانی جهت فرزند ارسال گردد.

1- تکمیل فرم شماره یک NOTARY PUBLIC.
2- کالتا نامه شماره ۴۴۹ (با مشخصات فرزند تکمیل وامضاء و توسط نماینده گردد).
3- اصل گواهی تولد فرزند (LONG FORM)
4- اصل گذرنامه معتبر آمریکایی فرزند
5- اصل شناسنامه پدر (جنانجی فاقد اصل یا کپی تمام صفحات شناسنامه پدر می‌باشد تهیه تصویر سند سجیل از اداره ثبت احوال ایران لازم است)
6- اصل شناسنامه مادر
7- اصل گواهی ازدواج آمریکایی
8- در صورت فوت پدر فرم شماره ۴۴۰ هزمان جهت ثبت فوت پدر تکمیل و به همراه سایر مدارک فوق ارسال گردد.
9- جهت محاسبه هزینه به فرم شماره ۶۰۰ (رديف ۱۶، ۱۹ و ۲۵) رو به گردد.

توجه: مدارک فوق می‌بایست جهت بروز و ترجمه و تاناید به این نماینده ارسال گردد.
In preparing this form, please keep the following in mind:

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<thead>
<tr>
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<tbody>
<tr>
<td>A</td>
<td>The applicant must complete the form in its entirety.</td>
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<tr>
<td>B</td>
<td>Please use a blue pen when filling the form.</td>
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<tr>
<td>C</td>
<td>The form has to be filled without any scratch marks, blotting, erasing or use of correction tapes (liquid paper).</td>
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<tr>
<td>D</td>
<td>The form has to be signed and sealed in the presence of a registered notary public.</td>
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**Power of Attorney**

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<table>
<thead>
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<tbody>
<tr>
<td>1</td>
<td>Name and Name of Client:</td>
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<tr>
<td></td>
<td>Father’s Name:</td>
</tr>
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<td></td>
<td>Address:</td>
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<td>2</td>
<td>Full Name of Attorney:</td>
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<td></td>
<td>Father’s Name:</td>
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<td>Address:</td>
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**3-Powers and Duties of the Agent:**

The above-mentioned attorney-in-fact, should comply with all the laws and regulations in providing necessary documents in accordance with the laws and regulations of the Vital Statistics Department of the Foreign Ministry of the Islamic Republic of Iran in following up my case of proof of paternal identity, pay all fees required by law, and provide any documents and attend all court proceedings that are necessary to defend my rights. Moreover, the attorney-in-fact, can make any decision, sign any documents and hire substitute attorney(s) to pursue the client’s proof of paternal identity, without my presence and/or permission. Moreover, the attorney-in-fact, can hire substitute attorneys as often as necessary.

**4-Extent of Authority:**

The aforementioned attorney-in-fact, will have full authority with respect to the subject of the power of attorney and actions necessary for carrying it out. The attorney-in-fact’s deeds and signatures are considered as valid as those of the client. The contents of this document are only applicable to the subject discussed in it.

Signature of the client……………………………………….

Day ….. Month….Year…..
The above signature **notarized** by ……………..…….